



St Meriadoc Infant Academy, Rectory Road, Camborne, Cornwall, TR14 7DW

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Web: www.st-meriadoc-inf.cornwall.sch.uk

Head of School – **Mrs Rebekah Bailey**

Executive Headteacher - **Mrs Sam Jones**

Chair of Governors – **Mrs Kelly Caplin**

Part of Rainbow Multi Academy Trust

Company number 8909269

Dear Parent/Carer

In case of adverse weather conditions which may result in closure of our school, we would like to make you aware of the emergency closure procedures. Closure of the school is not made lightly and if it is at all possible to keep the school open, we will. The criterion used for a decision to close is listed below for your information:

In the case of extreme weather, a risk assessment is made by the Head of School, Mrs Rebekah Bailey, and the Trust Lead, Mrs Samantha Jones.

The Chair of the Board of Directors will make the decision to close.

The facts considered are:

1. Are there sufficient staff able to get to the school in order to ensure safe child/adult ratios?
2. Do conditions on school grounds pose a hazard and therefore a risk to the health and safety of pupils, parents and staff?
3. Is the temperature in school within accepted guidelines, and are all facilities (water, electricity, toilets and kitchen) operational?
4. Are conditions forecast to worsen, which may put staff and parents driving home at risk?

Having assessed these risks, once a decision is made to close the school, Cornwall Council is notified and information is automatically passed to BBC Radio Cornwall, Heart FM and Pirate FM who announce the notice on their website and over the air.

Our own school website <http://www.st-meriadoc-inf.cornwall.sch.uk> will be updated with information as soon as is practical. We will also update our Facebook page and send a text to all parents who are registered with our text service.

A full list of all schools closed in Cornwall can also be found at:

<http://www.cornwall.gov.uk/default.aspx?page=2295>

You may also find the following websites useful:-

Cornwall Snow Advice – <http://www.cornwall.gov.uk/snow>

Environment Agency - www.environment-agency.gov.uk

Devon & Cornwall Police – www.devon-cornwall.police.uk

In any event, a member of staff will be at school in order to answer telephone enquiries, however please be aware that the line(s) will be extremely busy or unavailable when a large number of parents are calling at the same time.

Yours sincerely,

Rebekah Bailey

Head of School



