

Local Governing Body Timeline

2019-20

Autumn Meeting		Spring Meeting		Summer Meeting To be held once all national data received	
Agenda Items	Possible questions for Governors?	Agenda Items	Possible questions for Governors	Agenda Items	Possible questions for Governors
<ul style="list-style-type: none"> Election of Chair and Vice Chair- distribution of roles and responsibilities Heads report using agreed Mat format School Improvement Plan 	<p>Does the school improvement plan reflect the key priorities as highlighted in the summer? Are the success measure precise and have named people accountable?</p>	<ul style="list-style-type: none"> Heads Report 	<p>Governor audit report Is the school website compliant? (see sheet)Is website up to date and easy to navigate? Governor visit report- See stem questions</p>	<ul style="list-style-type: none"> Heads report 	<p>Governors to receive full data report of Nationally Reported Data but also all other years in the school. See question stems</p>
<ul style="list-style-type: none"> Safeguarding 	<p>Have all new staff been added to the Single Central record? Have they received Keeping Children safe in Education document? Have they received relevant policies and training</p>	<ul style="list-style-type: none"> School website 	<p>Governor visit report –</p>	<ul style="list-style-type: none"> School Data overview 	<p>Head to report findings of staff survey</p>
<ul style="list-style-type: none"> Curriculum – Intent, implementation and Impact. 	<p>Report from Pupil Premium Lead- see model attached</p>	<ul style="list-style-type: none"> Send 	<p>Report from Governor – model questions Is attendance better at this point in the year? Are there any trends with attendance – SEN Boy/Girl particular class or year group?</p>	<ul style="list-style-type: none"> Staff 	<p>Report from Governor-model questions available</p>
<ul style="list-style-type: none"> Pupil Premium 	<p>Report from Governor –see model attached</p>	<ul style="list-style-type: none"> Safeguarding 	<p>Report from Governor – model questions Is attendance better at this point in the year? Are there any trends with attendance – SEN Boy/Girl particular class or year group?</p>	<ul style="list-style-type: none"> Parental Engagement 	<p>Report from Governor – model questions available</p>
<ul style="list-style-type: none"> Sports Premium 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Pupil Attendance 	<p>Heads report progress and evaluation so far Are there any barriers to achieving the success criteria? Have the needs of the school changed- does the action plan reflect this</p>	<ul style="list-style-type: none"> Pupil wellbeing 	<p>Report from Governor – model questions available</p>
<ul style="list-style-type: none"> Policies – Child Protection , SEND, Curriculum, EYFS (where relevant) 	<p>Report from Governor</p>	<ul style="list-style-type: none"> School Improvement Plan 	<p>Report from Local Governor – stem questions available Are children achieving as well in RE as in English and Maths? Are books as well presented as other core books? Is there a range of recording?</p>	<ul style="list-style-type: none"> School Improvement Plan 	<p>Evaluation report from Head – what will be the key priorities for the coming year?</p>
<p>In Church Schools –</p> <ul style="list-style-type: none"> Christian distinctiveness 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Christian Distinctiveness – RE 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Church schools- Spirituality 	<p>Report from Governor</p>
<ul style="list-style-type: none"> Policies – Behaviour Policy, Health and Safety, Sex Education, 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Policies – Behaviour Policy, Health and Safety, Sex Education, 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Impact 	<p>Short discussion lead by Head. What impact has this Governing body had this academic year?</p>
<ul style="list-style-type: none"> Policies- charging and remissions, home school agreement, Accessibility plan 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Policies – Behaviour Policy, Health and Safety, Sex Education, 	<p>Report from Governor</p>	<ul style="list-style-type: none"> Policies- charging and remissions, home school agreement, Accessibility plan 	<p>Short discussion lead by Head. What impact has this Governing body had this academic year?</p>
<p>Monitoring visits to be carried out prior to the meeting – Safeguarding , Pupil Premium, Sports Premium, Curriculum , Christian Distinctiveness(observe a collective worship and meet with a small group of pupils and Head after to discuss its impact)</p>	<p>Report from Governor</p>	<p>Monitoring visits to be carries out prior to the Spring Meeting Head to arrange the first meeting with each of the key members of staff - SEND, Website Audit , Pupil attendance , Christian distinctiveness – RE Curriculum</p>	<p>Monitoring visits to be carries out prior to the Spring Meeting Head to arrange the first meeting with each of the key members of staff -Pupil Wellbeing, parental engagement (meet with Family Liaison officer and Head)</p>	<p>Monitoring visits to be carries out prior to the Spring Meeting Head to arrange the first meeting with each of the key members of staff -Pupil Wellbeing, parental engagement (meet with Family Liaison officer and Head)</p>	<p>Monitoring visits to be carries out prior to the Spring Meeting Head to arrange the first meeting with each of the key members of staff -Pupil Wellbeing, parental engagement (meet with Family Liaison officer and Head)</p>