

Governor Monitoring form

Safeguarding Autumn Term visit

Name of Governor JULIE MOSELEY	Key Member of Staff REBEKAH BAILEY BETHAN ANDERSON	Date of meeting 21/11/2019
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Possible questions to frame discussion – these may differ from school to school depending on schools needs
Questions to be given to staff key lead prior to meeting in order that they can be well prepared

1. Do our parents understand the safeguarding agenda?
What measures do we take to help parents to understand the safeguarding agenda?
2. Do we have the appropriate up to date policies in place? Are these kept in accessible place for all staff?
3. When the policy was last reviewed? (this should be done annually)
4. Do we have a single central record for our own employees and volunteers?
Whose responsibility is it to keep these up to date?
5. How do we know that all staff understand the correct procedures for child protection incidents?
7. How does the school ensure that all pupils know what they should do if involved in a child protection incident?
8. Have the appropriate number of staff and governors attended an accredited safer recruitment course?
9. Are all new staff trained in child protection issues as part of their induction process?
10. Do all the staff have access to Level 1 Basic Awareness training every 3 years?
11. Who maintains records of all training?
12. Who is the designated staff member for safeguarding / child protection in school?
13. When did the designated staff member last attend safeguarding training?
14. Is our Single Central Record (SCR) kept up to date and who is responsible for this?
15. Do governors know where the SCR is located?
16. What training have the rest of the school staff had, and is it up-to-date?
17. Has the Headteacher and at least one governor completed the Safer Recruitment training?
18. Is there a named governor with responsibility for safeguarding? Have they, and any other governors, attended safeguarding training?
19. Is the Single Central Record kept up to date, and held securely in one place in school?
20. Are any other organisations using the school premises, and have they appropriately vetted their staff?
21. Does the governing body know that the site is safe and secure?

Governor report

1. Parents who are involved in safeguarding understand, whereas probably not all children. The policy is on the website, & there are posters all around. All safeguarding leads are easily identifiable.
Family liaison officers well known & respected by parents, & invaluable.
2. Yes - accessible to both staff & parents. Always available.
3. Sept 2019
4. Yes. Business manager - & local secretaries input some data.
5. ☒
6. Everyone has recently been retrained. Updates to St Menas - all new MAT staff done together, & early in the term.
7. Internet safety training every half term. Specific incidents are managed individually. Mechanisms for children to report online issues. Pastoral support available from FOS. Workshops to show children top tips.
8. Some are awaiting updates. MAT training.
9. Yes
10. Yes - 'Tui 2 yearly
11. Office
12. Rebekah Steph & Tash Smith Bethan & Sarah Broomhead
13. 2018/19 2017/18
14. As above
15. Yes.
16. As above
17. ~~off~~ ^{Two} governors inf head of school awaiting training In head - up to date.

18. Yes + yes. Summer update planned - governors will be invited.

19. As above

20. No - + N/A any schooltime visitors have DBS checks + letters of assurance

21. Yes. Security site checker.